



JOE MOROLONG LOCAL MUNICIPALITY

Joe Morolong Local Municipality with its seat situated in Churchill 26 km from Kuruman, in John Taolo Gaetsewe District, Northern Cape Province invites suitably qualified candidates with the relevant experience to fill the following vacant positions:

MANAGER: INTERNAL AUDIT

SALARY RANGE: T16 R427 624.42 – R555 073.19

Minimum Requirements:

- B.Com/B.Tech or National Diploma in Internal Auditing or Cost and Management Accounting or Accounting.
- Three to five years knowledge and experience in the Auditing Environment including Performance Information Auditing.
- Knowledge of Public Sector, Local Government, other relevant legislation, including Constitution, Municipal Finance Management Act, Municipal System Act, GRAP.
- Demonstrable knowledge and experience of GRAP and auditing techniques is essential.
- The understanding and application of King VI report, COSO control framework and enterprise risk management;
- Completed articles will be an added advantage;
- Advanced skills on Ms Word, Excel and PowerPoint are essential;
- Knowledge of Teammate will be an advantage;
- Good verbal and written communication skills;
- Report writing skills;
- Analytical skills;
- Policy analysis skills;
- Possess an excellent auditing and problem solving skills coupled with the ability to work under pressure;
- The incumbent must be a team player;

Key Performance Areas:

- Plan, manage and coordinate the Internal Audits of the Municipality;
- Manage the Internal Audit Unit;
- Draft internal audit charter;
- Ensures that the Internal Audit Unit provides a value-added service to the Municipality by giving assurance and consulting activities;
- Review the external audit inquiries responses of the municipality prior to submission to external auditors;
- Review Internal Controls and make recommendations;
- Report to the Audit Committee on the internal audit and risk plan;
- Perform any ad hoc duties assigned by the Accounting Officer, Council, Management and Audit Committee;
- Provide strategic direction in the compilation of the annual internal audit and risk plan;
- Conduct risk assessment which involves analyzing risk as well as identifying, describing and estimating the risk affecting the municipality;
- Evaluate risk management process;
- Compile monthly Unit plans and reports;
- Monitoring and coaching of subordinates.

INTERNAL AUDITORS X2

SALARY RANGE: T12 R259 875.86 - R337 333.22

Minimum Requirements:

- B.Com/B.Tech or National Diploma in Internal Auditing or Cost and Management Accounting or Accounting;
- At least one year experience in local government environment, finance and auditing will be an added advantage.
- Knowledge of relevant legislation; including Constitution, Municipal Finance Management Act, Municipal System Act;
- An appreciation of GRAP and auditing techniques is essential;
- The understanding and application of King VI report, COSO control framework and Enterprise risk management;
- Knowledge of Teammate will be an added advantage;
- Good verbal and written communication skills;
- Analytical skills;
- Possess an excellent auditing and problem solving skills coupled with the ability to work under pressure;
- The incumbent must be a team player;

Key Performance Areas:

- Conduct internal audit per the directive of the Internal Audit Manager;
- Compile reports of audits conducted;
- Assess internal controls of the various departments;
- Ensure that various departments comply with the applicable legislation;
- Ensure that the internal annual plans are fully executed;
- Compile monthly unit plans and reports;
- Conduct internal audits based on risk assessed;
- Ensure that the internal audit department provides a value-added service to the municipality by giving assurance and consulting activities;

RISK MANAGEMENT OFFICER

SALARY RANGE: T12 R259 875.86 - R337 333.22

Minimum Requirements:

- B.Com/ National Diploma in Risk Management, Internal Auditing or Auditing and Accounting;
- At least one year experience in risk management field will be an added advantage;
- Understanding of COSO model;
- Understanding of risk measurement instruments and their application

Key Performance Areas:

- The incumbent will be responsible for the application of the Joe Morolong Municipality risk management;
- Responsible for facilitation of risk identification, mitigation as well as monitoring and reporting in respect to all risk areas;
- Compilation of risk profiles and qualifications of risk value;
- Report to Manager Internal Audit and Risk/Audit Committee;
- Review of risk management and anti-corruption policies;
- Perform ad hoc functions as required by the Manager Internal Auditor.

BENEFITS: As applicable for local government employees.

Applications in the form of Curriculum Vitae, covering letter and certified copies of certificates must reach the office on or before Friday, 25 May 2018. No facsimile will be accepted. Application must clearly specify the post applied for, and be forwarded to the attention of: Municipal Manager, Joe Morolong Local Municipality, Private Bag X117, Mothibistad, 8474

Further information can be obtained from Mr M Segami Human Resources Manager@ Tel: 053 773 9300. If you do not hear from us within three weeks after closing date please consider your application as unsuccessful.

Mr T Thoele - Municipal Manager

Joe Morolong Local Municipality is an equal opportunity and affirmative action employer.